

# 5. TERMS AND CONDITIONS FOR PARTICIPATING IN THIS GENERAL SHAREHOLDERS' MEETING ON MAY 27, 2026

Find all documentation related to the 2026 General Shareholders' Meeting by scanning the QR code.



The Combined General Shareholders' Meeting will be held on Wednesday, May 27, 2026, at 10:00 a.m., Paris time, at PublicisCinemas, 133 Avenue des Champs-Élysées, Paris 8<sup>th</sup>.

## SHAREHOLDERS' INFORMATION

### Changes to the procedures for convening general meetings

**Decree no 2026-94 of February 13, 2026**, regarding the modernisation of procedures for communicating with shareholders, has amended certain rules applicable to the convening of general meetings.

From now on, in order to participate and vote at the Meeting, shares must be registered in an account no later than **midnight (Paris time) on the fifth business day preceding the General Shareholders' Meeting**, as opposed to two business days prior.

Registered shareholders who currently receive notice of the General Shareholders' Meeting by post each year will, **starting in 2027**, receive **their notices for General Shareholders' Meetings via email**. It is therefore essential that Uptevia have a valid email address for each shareholder. We therefore invite you to provide us with your email address now, using one of the methods described on page 83 of this notice of meeting.

Furthermore, the documents that were previously attached to the notice of meeting will no longer be sent by post, as they will be available on the Company's website: [www.publicisgroupe.com](http://www.publicisgroupe.com).

## GLOSSARY OF PARTICIPATION TERMS

- **Pure registered shareholder:** your shares are recorded in the Company's registers and managed by Uptevia.
- **Administered registered shareholder:** your shares are recorded in the Company's registers and managed by your bank.
- **Holder of bearer shares:** your shares are managed by your bank, without being registered in the Company's records.
- **E-convocation :** a notice of meeting sent electronically.
- **Business day:** day on which work is normally performed, excluding weekends and public holidays, unless the stock exchange is open, as will be the case on Whit Monday (May 25, 2026).
- **Proxy:** person designated to represent a shareholder at the General Shareholders' Meeting.
- **Uptevia:** service provider responsible, in particular, for managing the securities department and the General Shareholders' Meeting.
- **VOTACCESS:** online platform allowing you to vote or perform certain procedures for the General Shareholders' Meeting.

### UPTEVIA

#### Mailing address:

UPTEVIA, General Meetings Department,  
90-110 Esplanade du Général de Gaulle,  
92931 Paris La Défense Cedex

#### Phone support:

For any practical questions or if you have trouble logging in, contact phone support Monday through Friday, 9:00 AM to 6:00 PM (no surcharge):

- N° from France: 0800 007 535
- N° from abroad: +33 1 49 37 82 36

*(for registered shareholders only)*

### VOTACCESS

#### Opening:

Wednesday, May 6, 2026.

#### Closing:

Tuesday, May 26, 2026, at 3:00 p.m. Paris time.

#### Eligible shareholders:

- Registered shareholders
- Holder of bearer shares whose bank is connected to VOTACCESS

## 1. FORMALITIES FOR ATTENDING THE GENERAL SHAREHOLDERS' MEETING

The General Shareholders' Meeting is accessible to all shareholders, without distinction as to the number of shares held.

Shareholders' right to participate in the Meeting is subject to the registration of the shares in the shareholder's name or in the name of the intermediary acting on their behalf by the fifth business day preceding the Meeting, i.e., **no later than Wednesday, May 20, 2026, at midnight**, Paris time.

You are...	<b>registered shareholder</b>	This registration is made in the registered securities accounts held on behalf of the Company by Uptevia.
	<b>holder of bearer shares</b>	This registration is recorded in the bearer securities accounts held by your bank. It must be evidenced by a shareholding certificate issued by the said intermediary.

### IMPACT OF THE SALE OF SHARES ON YOUR PARTICIPATION IN THE SHAREHOLDERS' MEETING

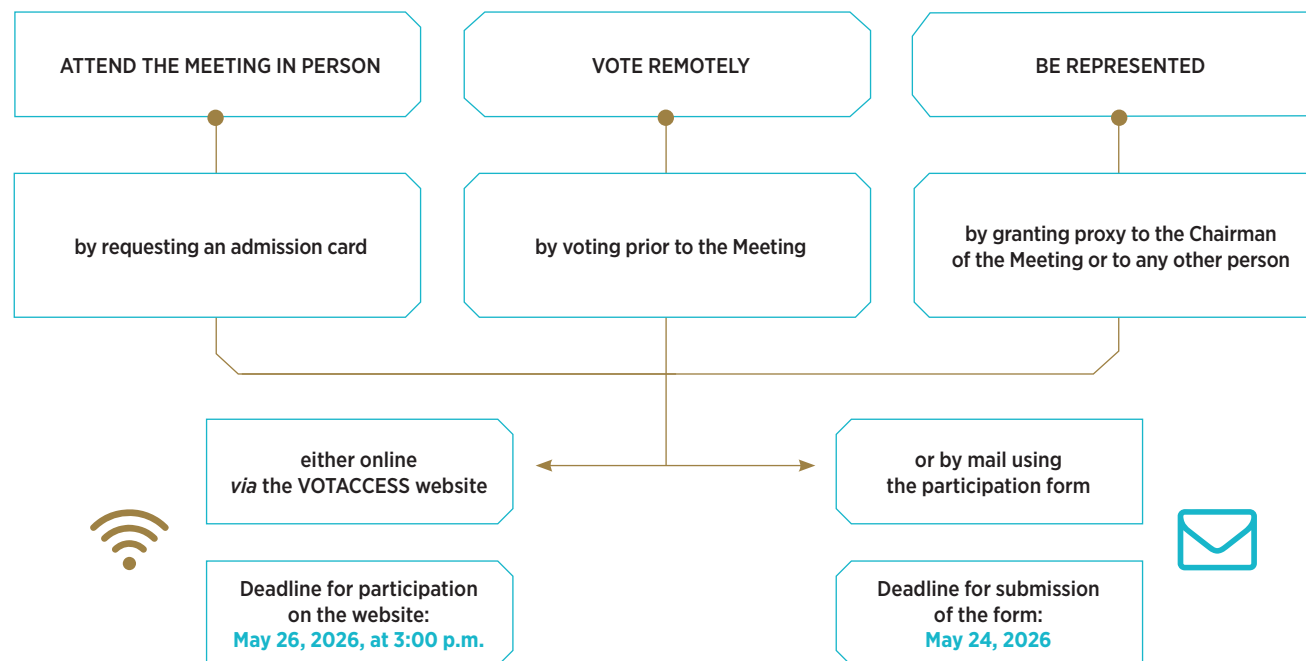
The sale of your shares may affect your participation in the General Shareholders' Meeting.

For shareholders who have sold shares **prior to Wednesday, May 20, 2026, at 12:00 a.m.**, Paris time, and who have previously submitted their voting instructions, such instructions will be invalidated or modified accordingly by Uptevia in proportion to the number of shares sold.

Any sale carried out after **prior to Wednesday, May 20, 2026, at 12:00 a.m.**, Paris time, will neither be taken into account nor notified to Uptevia. Your rights to participate in the General Shareholders' Meeting will therefore remain unchanged, based on the shares held on that date.

## 2. MEANS OF PARTICIPATING IN THE GENERAL SHAREHOLDERS' MEETING

Shareholders may participate in the Meeting by choosing one of the following three methods:



Shareholders are encouraged to indicate how they plan to participate in the Meeting without waiting until the deadlines.

The General Shareholders' Meeting will be broadcast live and on-demand, and will be available on the Company's website: [www.publicisgroupe.com](http://www.publicisgroupe.com).

**Shareholders who have requested an admission card or a certificate of attendance to attend the Meeting, cast their vote remotely, or granted a proxy may no longer choose another method of participation.**

## YOU ARE ATTENDING THE GENERAL SHAREHOLDERS' MEETING IN PERSON

You must request an admission card.

You are...	By Internet		By Post
	pure registered shareholder	<p>You must <b>log in using your usual ID to your Shareholder Account</b> at:  <a href="https://www.investors.uptevia.com">https://www.investors.uptevia.com</a></p> <p>then follow the on-screen instructions to access the VOTACCESS platform and request your admission card.</p>	<p>You must <b>use the participation form</b>, which you received by mail with the notice of meeting no later than 15 days before the Meeting, if you have not opted for the e-convocation, and:</p> <ul style="list-style-type: none"> <li>• check <b>box 1</b>;</li> <li>• date and sign it;</li> <li>• <b>return the completed form directly to Uptevia</b>.</li> </ul>
	administrated registered shareholder	<p>You must <b>log in using the temporary codes provided on the proxy form or in the e-convocation of meeting to the VoteAG platform</b> at:  <a href="https://www.voteag.com">https://www.voteag.com</a></p> <p>then follow the on-screen instructions to access the VOTACCESS site and request your admission card.</p>	
holder of bearer shares	<p>You can request your admission card online only if your bank is connected to VOTACCESS.</p> <p>You must <b>log in to your bank's online portal using your access codes</b>, then follow the on-screen instructions to access the VOTACCESS platform and request your admission card.</p>	<p>You must <b>contact your bank</b> to request your admission card for the General Shareholders' Meeting.</p> <p>Your bank will forward your request to Uptevia along with a certificate of participation confirming your status as a shareholder as of the date of the General Shareholders' Meeting.</p>	

### Please note

Requests for admission cards sent by mail must be **received by Uptevia** no later than 3 days before the General Shareholders' Meeting, i.e., **no later than Sunday, May 24, 2026**.

**Under no circumstances should requests for admission cards be sent directly to Publicis Groupe.**

\* UPTEVIA, General Meetings Department, 90-110 Esplanade du Général de Gaulle, 92931 Paris La Défense Cedex

## MEETING DAY

### Check-in and registration starting at 9:00 a.m.

On the day of the Meeting, you must present the admission card you received along with your ID when signing the attendance sheet.







Shareholders who have not received their admission card by the fifth business day prior to the General Shareholders' Meeting, i.e., **no later than Wednesday, May 20, 2026**, are invited to:

You are...	Registered shareholder	Holder of bearer shares
	Report to the counters specifically designated for this purpose on the day of the General Shareholders' Meeting, bringing your identification.	Ask your bank to issue you a shareholding certificate to prove your status as a shareholder no later than the fifth business day prior to the General Shareholders' Meeting.

As a gesture, a gift will be presented to attendees at the end of the General Shareholders' Meeting (one gift per present person).

### Getting to the Meeting

133 avenue des Champs-Élysées, Paris 8<sup>e</sup>

-  Lines 1, 2 and 6 / Charles de Gaulle – Étoile
-  Line A / Charles de Gaulle – Étoile
-  Lines 22, 30, 31, 52, 73, 92 and 341 / Charles de Gaulle – Étoile-Champs-Élysées
-  Station n°8003 Galilée-Vernet  
Station n°8052 Balzac-Champs Élysées
-  Q-Park Marceau - Champs-Élysées  
George V Parking
-  Étoile Wagram Station  
Victor Hugo Étoile Station

**IF YOU ARE UNABLE TO ATTEND THE GENERAL SHAREHOLDERS’ MEETING IN PERSON, YOU MAY PARTICIPATE BY VOTING REMOTELY OR BY GIVING PROXY**

You are...		By Internet	By Post
	pure registered shareholder	<p>You must <b>log in using your usual ID to your Shareholder Account</b> at:  <a href="https://www.investors.uptevia.com">https://www.investors.uptevia.com</a>                      then follow the on-screen instructions to access the VOTACCESS platform and vote or appoint/revoke a proxy.</p>	
	administrated registered shareholder	<p>You must <b>log in using the temporary codes provided on the participation form or in the e-notice to the VoteAG platform</b> at:  <a href="https://www.voteag.com">https://www.voteag.com</a>                      then follow the on-screen instructions to access the VOTACCESS platform and vote or appoint/revoke a proxy.</p>	<p>You must use the participation form received by mail with the notice of meeting no later than 15 days prior to the General Shareholders’ Meeting, if you have not opted for the e-convocation and:</p> <ul style="list-style-type: none"> <li>• check <b>box 2</b> to vote by post OR <b>box 3</b> to grant proxy to the Chairman of the General Shareholders’ Meeting OR <b>box 4</b> to grant proxy to the person of your choice;</li> <li>• date and sign;</li> <li>• <b>return the completed form directly to Uptevia*</b>.</li> </ul>
holder of bearer shares	<p>You may vote or grant a proxy online only if your bank is connected to VOTACCESS.                      You must <b>log in to your bank’s online portal using your usual access codes</b>, then follow the on-screen instructions to access the VOTACCESS site and vote or grant proxy to the Chairman of the General Shareholders’ Meeting or the person of your choice.</p>	<p>You must request the participation form from your bank. You may also request it by regular mail from Uptevia no later than 6 days prior to the date of the General Shareholders’ Meeting.                      You must then use the form you received and:</p> <ul style="list-style-type: none"> <li>• check <b>box 2</b> to vote by post OR <b>box 3</b> to grant proxy to the Chairman of the General Shareholders’ Meeting OR <b>box 4</b> to grant proxy to the person of your choice;</li> <li>• date and sign;</li> <li>• <b>return the completed form to your bank.</b></li> </ul> <p>Your bank will forward the form to Uptevia, along with a certificate of participation confirming your status as a shareholder as of the date of the General Shareholders’ Meeting.</p>	

**NEED TO KNOW**

● **FOR PROXIES GRANTED TO A PERSON OF YOUR CHOICE:**  
 Any proxy submitted without designating a proxy holder or containing incomplete information will result in a vote by the Chairman of the General Shareholders’ Meeting:  
 (i) in favor of adopting the draft resolutions presented or approved by the Board of Directors and  
 (ii) vote against the adoption of all other draft resolutions.

● **FOR THE APPOINTMENT OR REVOCATION OF A PROXY HOLDER VIA THE INTERNET:**  
 This can be done by sending an email to the following address: **“ct-mandataires-assemblees@uptevia.com”**, which must include a scanned copy of the participation form as an attachment.

Only notifications of the appointment or revocation of a proxy may be sent to the aforementioned email address; any other request or notification regarding a different matter will not be considered and/or processed

**Don’t forget**

The VOTACCESS platform for remote or proxy voting is open **until Tuesday, May 26, 2026, at 3:00 p.m., Paris time.**

For voting instructions submitted by mail, participation forms must be received by Uptevia no later than 3 days prior to the Meeting, **i.e., no later than Sunday, May 24, 2026.**

**Under no circumstances should participation forms be sent directly to Publicis Groupe.**

\* UPTEVIA, General Meetings Department, 90-110 Esplanade du Général de Gaulle, 92931 Paris La Défense Cedex

# VOTING FORM



**FOR THIS FORM TO BE TAKEN INTO CONSIDERATION, IT MUST BE RECEIVED NO LATER THAN SUNDAY, 24 MAY 2026 (AT MIDNIGHT, PARIS TIME) BY UPTEVIA - SERVICE ASSEMBLÉES GÉNÉRALES AT THE FOLLOWING ADDRESS: 90-110 ESPLANADE DU GÉNÉRAL DE GAULLE - 92931 PARIS LA DÉFENSE CEDEX.**

**To attend personally the general shareholder's meeting**  
Tick the **box 1**


**To vote by post**  
Tick the **box 2**

- to vote YES to a resolution, leave both boxes under the resolution number concerned blank;
- to vote NO to a resolution, fill in the corresponding box under the resolution number concerned;
- to ABSTAIN from a resolution, fill in the corresponding box under the resolution number concerned.

**Important : Avant d'exercer votre choix, veuillez prendre connaissance des instructions situées au verso - Important : Before selecting please refer to instructions on reverse side**  
**Quelle que soit l'option choisie, noircir comme ceci ■ la ou les cases correspondantes, dater et signer au bas du formulaire - Whichever option is used, shade box(es) like this ■, date and sign at the bottom of the form**

**JE DÉSIRES ASSISTER À CETTE ASSEMBLÉE** et demande une carte d'admission : dater et signer au bas du formulaire // **I WISH TO ATTEND THE SHAREHOLDER'S MEETING** and request an admission card: date and sign at the bottom of the form

**1**



**PUBLICIS GROUPE S.A.**  
Société Anonyme à Conseil d'Administration  
au capital de 101 724 744 euros  
Siège social : 133, avenue des Champs-Élysées - 75008 PARIS  
542 080 601 R.C.S. PARIS

**ASSEMBLEE GENERALE MIXTE**  
**DU 27 MAI 2026 A 10 HEURES**  
PublicisCinemas,  
133 avenue des Champs-Élysées 75008 PARIS

**COMBINED GENERAL SHAREHOLDERS' MEETING**  
**ON MAY 27, 2026 at 10 a.m**  
PublicisCinemas,  
133 avenue des Champs-Élysées 75008 PARIS

**CADRE RÉSERVÉ À LA SOCIÉTÉ - FOR COMPANY'S USE ONLY**

Identifiant - Account

Vote simple / Single vote

Vote double / Double vote

Nominatif Registered / Porteur Bearer

Nombre d'actions / Number of shares

Nombre de voix - Number of voting rights

**2**

**JE VOTE PAR CORRESPONDANCE // VOTE BY POST**  
Cf. au verso (2) - See reverse (2)

Je vote **OUI** à tous les projets de résolutions présentés ou agréés par le Conseil d'Administration ou le Directoire ou la Gérance, à l'EXCEPTION de ceux que je signale en noircissant comme ceci ■ l'une des cases "Non" ou "Abstention". // I vote **YES** all the draft resolutions approved by the Board of Directors, EXCEPT those indicated by a shaded box, like this ■, for which I vote No or I abstain.

	1	2	3	4	5	6	7	8	9	10	A	B
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oui / Yes	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>
	11	12	13	14	15	16	17	18	19	20	C	D
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oui / Yes	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>
	21	22	23	24	25	26	27	28	29	30	E	F
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oui / Yes	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>
	31	32	33	34	35	36	37	38	39	40	G	H
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oui / Yes	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>
	41	42	43	44	45	46	47	48	49	50	J	K
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Oui / Yes	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>
											Abs.	<input type="checkbox"/>

Si des amendements ou des résolutions nouvelles étaient présentés en assemblée, je vote **NON** sauf si je signale un autre choix en noircissant la case correspondante :  
 In case amendments or new resolutions are proposed during the meeting, I vote **NO** unless I indicate another choice by shading the corresponding box:  
 - Je donne pouvoir au Président de l'Assemblée Générale. // I appoint the Chairman of the general meeting .....   
 - Je m'abstiens. // I abstain from voting .....   
 - Je donne procuration [cf. au verso renvoi (4)] à M., Mme ou Mlle, Raison Sociale pour voter en mon nom .....   
 I appoint [see reverse (4)] Mr./Mrs or Miss, Corporate Name to vote on my behalf .....

Pour être pris en considération, tout formulaire doit parvenir au plus tard :  
 To be considered, this completed form must be returned no later than:  
 sur 1<sup>ère</sup> convocation / on 1<sup>st</sup> notification      sur 2<sup>ème</sup> convocation / on 2<sup>nd</sup> notification

à / to : UPTEVIA  
 Service Assemblées  
 90-110 Esplanade du Général de Gaulle  
 92931 Paris La Défense Cedex

**24 mai 2026 / May 24, 2026**

\* Si le formulaire est renvoyé daté et signé mais qu'aucun choix n'est coché (carte d'admission / vote par correspondance / pouvoir au président / pouvoir à mandataire), cela vaut automatiquement pour le Président de l'Assemblée Générale »  
 \* If the form is returned dated and signed but no choice is checked (admission card / postal vote / power of attorney to the President / power of attorney to a representative), this automatically applies as a proxy to the Chairman of the General Meeting

**3**

**JE DONNE POUVOIR AU PRÉSIDENT DE L'ASSEMBLÉE GÉNÉRALE**  
Cf. au verso (3)

**I HEREBY GIVE MY PROXY TO THE CHAIRMAN OF THE GENERAL MEETING**  
See reverse (3)

**ATTENTION :** Pour les titres au porteur, les présentes instructions doivent être transmises à votre banque.  
**CAUTION:** As for bearer shares, the present instructions will be valid only if they are directly returned to your bank.

Nom, prénom, adresse de l'actionnaire (les modifications de ces informations doivent être adressées à l'établissement concerné et ne peuvent être effectuées à l'aide de ce formulaire). Cf au verso (1)  
 Surname, first name, address of the shareholder (Changes regarding this information have to be notified to relevant institution, no changes can be made using this proxy form). See reverse (1)

**5**

WHATEVER OPTION YOU CHOOSE, SIGN AND DATE HERE.

**4**

**JE DONNE POUVOIR À :** Cf. au verso (4) pour me représenter à l'Assemblée  
**I HEREBY APPOINT:** See reverse (4) to represent me at the above mentioned Meeting  
 M. Mme ou Mlle, Raison Sociale / Mr, Mrs or Miss, Corporate Name

Adresse / Address

**6**

WRITE HERE your full name and address or CHECK THEM if they are already printed here.

**To give your proxy to the Chairman of the Meeting**  
Tick the **box 3**

**To give your proxy to a specific person who will be attending the Meeting**  
Tick the **box 4** and write the person's name and address in the space provided.

### 3. SHAREHOLDERS' RIGHT OF DISCLOSURE

All documents that must be made available to shareholders in connection with the General Shareholders' Meeting will be available at the Company's registered office, located at 133 Avenue des Champs-Élysées, Paris 8<sup>th</sup>.

The documents may also be viewed on the Company's website [www.publicisgroupe.com](http://www.publicisgroupe.com), under the "Annual General Shareholders' Meeting" section, no later than the twenty-first day prior to the date of the Meeting, i.e., **Wednesday, May 6, 2026**.

### 4. REQUESTING THE ADDITION OF ITEMS OR DRAFT RESOLUTIONS ON THE AGENDA

One or more shareholders representing at least the fraction of the capital, provided for by the applicable legal and regulatory provisions, may request the addition of items or draft resolutions to the agenda under the conditions referred to in Articles L. 225-105, R. 225-71 to R. 225-73, R. 22-10-21 and R. 22-10-22 of the French Commercial Code.

Requests for the addition of items or draft resolutions to the agenda must be sent to the Chairman of the Board of Directors, preferably electronically, to the following address: "[investor-relations@publicisgroupe.com](mailto:investor-relations@publicisgroupe.com)", and if applicable, by registered letter with return receipt, to the Company's registered office at 133, avenue des Champs-Élysées, 75008 Paris, which must reach the Company no later than the twenty-fifth calendar day preceding the General Shareholders' Meeting, i.e., **Saturday, May 2, 2026**.

Request must be accompanied by:

- **the item to be included to the agenda** and its purpose,
- **the text of said draft resolution**, which may be accompanied by a short explanatory statement,
- **a stock transfer certificate** proving that the authors of the request hold or represent the fraction of the capital required by the aforementioned Article R. 225-71 of the French Commercial Code.

Moreover, items or draft resolutions submitted by shareholders will be reviewed at the General Shareholders' Meeting provided that the authors of such request produce a new certificate proving registration of their shares in the same accounts no later than the fifth business day preceding the General Shareholders' Meeting, i.e., **Wednesday, May 20, 2026, midnight Paris time**.

The items and draft resolution texts whose registration on the agenda has been requested by shareholders will be published on the Company's platform at [www.publicisgroupe.com](http://www.publicisgroupe.com), Annual General Meeting section.

### 5. SUBMISSION OF WRITTEN QUESTIONS

Any shareholder may submit written questions to the Company.

These questions must be addressed to the Chairman of the Board of Directors, preferably by email to the following address: [investor-relations@publicisgroupe.com](mailto:investor-relations@publicisgroupe.com) and, if necessary, by certified mail with return receipt requested, to the Company's registered office located at 133, avenue des Champs-Élysées, Paris 8<sup>th</sup>, no later than the third business day preceding the date of the General Shareholders' Meeting, i.e., **no later than Friday, May 22, 2026, at midnight, Paris time**. They must be accompanied by a **certificate of account registration**.

A single response may be provided to these questions provided they have the same content. A response to a written question shall be deemed to have been provided once an answer has been given during the General Shareholders' Meeting or when it appears on the Company's website: [www.publicisgroupe.com](http://www.publicisgroupe.com) (Annual General Shareholders' Meeting section).

It is specified that only the aforementioned written questions may be submitted to the Company; any other request or notification concerning a different matter will not be considered and/or processed.